

Minutes for the November 14, 2003 VASPA Meeting

JoLane Dunlap	Danville Community College
Dave Newcomb	Ferrum College
Harley Knowles	Shenandoah University
Julie Atkins	University of Virginia-Wise
Salina Matesh	University of Virginia-Wise
Nikki Orndorff	Shenandoah University
Anthony Crenshaw	Virginia Tech
Drew Stelljes	College of William and Mary
Carlane Pittman	College of William and Mary
Ginger Ambler	College of William and Mary
Mark Constantine	College of William and Mary
Max Vest	University of Richmond
Tim Reed	Virginia Commonwealth University
Scott Guebert	Patrick Henry Community College
Marquetta W. Stanfield	Patrick Henry Community College
Cindy Coulson	Lord Fairfax Community College

The meeting was held in the Shamokin Room of the Mountain Inn at Wintergreen Resort. Mark Constantine, President, welcomed attendees. Constantine asked that everyone introduce himself or herself.

Constantine gave an annual report which included a summary of annual activities. Constantine reported on a Summer Institute scheduled for June 2- 4, 2004 at The College of William and Mary in Williamsburg. The theme: Student Affairs: Past, Present and Future will include three hour block sessions. The cost will be approximately \$225. A block of hotel rooms are reserved at the Hospitality House. A postcard will be sent to members in January.

Stelljes reported that the current balance in the VASPA account is \$4,095.92. Stelljes reported that an annual source of income comes from conference revenue. Stelljes reported that, based on information provided at the VACUHO-VASPA Planning Meeting, the association should receive approximately \$2,000 income from the 2003 conference. Stelljes reported that there have been very few expenses in the past year. It was recommended that the executive board consider allocating some scholarship funds for the Summer Institute.

Constantine presented a slate of officers for 2004. Constantine solicited additional names from those in attendance. No additional names were brought forward. Reed motioned to accept the slate. Ambler seconded. Constantine moved to vote. All members in attendance approved slate of officers. 2004 Officers are:

President:	Jolane Dunlap
Secretary/Treasurer:	Drew Stelljes
President-Elect:	Dave Newcombe
Members-At-Large:	Kathy Sarver (2004) Nikki Orndorff (2005) Marquetta Stanfield (2006)

Tim Reed reported on the on-line directory. Reed is working with a VCU student to re-establish school contact information. In addition Reed is working on making the directory electronic. The directory will include areas of specialty so that colleagues can select a sub-group to contact.

Constantine solicited feedback on the 2003 Conference. Several members in attendance commented positively on the new conference guide format. Reed commented on the nice touches and attention to detail that was evident at this year's conference. A suggestion was made to encourage more program submissions from VASPA members. Crenshaw commented on the difficulty of finding room locations. A recommendation was made to assign volunteers to direct conference attendees to rooms.

Constantine reported that there were no nominations for the VASPA Professional of the Year Award from 2 Year Colleges. He recommended that we seriously consider who we want to honor in 2004.

Constantine asked Coulson, 2003 Conference Co-Chair for comments. Coulson requested that members fill out conference evaluations. She thanked members of VASPA for their support.

Dunlap, newly elected President, reported that she will send a letter to members of Community Colleges to encourage participation in VASPA activities. She plans on developing a brochure or postcard that will be given to colleagues. The handout will include information about VASPA as well as the association web address. Dunlap announced that the dates for the 2004 conference are November 17-19.

Constantine announced that the VASPA Student Leadership Conference will take place on Friday, February 20, 2004 at Randolph-Macon College. He encouraged members to consider presenting a program at the Conference.

Constantine announced that the first 2004 Conference Planning meeting will take place on January 28 or February 4. He also suggested that the committee may meet three times this year as compared to four times.

Stelljes presented Constantine with a gift in recognition of his efforts as President.

Constantine adjourned meeting at 8:55 a.m.

Next meeting: TBD